

GVR ARTS & CRAFTS ASSOCIATION FESTIVAL RULES & REGULATIONS

DATES – February 15 & 16, 2019

MERCHANDISE: Any type of art/craft, of appropriate quality, may be shown. Commerciality-produced items or selling another's work is not permitted. All items must be the work of the primary vendor. The items being presented for sale must **be at least 80% handmade** by the vendor. The Festival Committee as well as the Club Board has the right to ask vendors to remove items at their discretion. Vendors are responsible for their own sales tax. Vendors may want to place a sign on their table declaring "Price includes Tax". The 10% commission is collected before the AZ tax amount.

Entry: The entry form has your 2019 table assignment number on it. Entry forms must be returned with a \$25 check for each space by **Wednesday, January 5, 2019**. Entries not received by that date are not guaranteed their previous years' space. The space will go into the pool and be assigned on a first come, first served basis. Late entries contact either Iris Sapovits at iris1640@yahoo.com or Rebe Philip at rebephilip@outlook.com. **VENDORS** must provide a photo copy of **the Arizona Tax license and GVR card**.

TABLES/SPACES: Requests for a second table will be considered; but are not guaranteed. If you wish to change tables, please note this on your entry form & we will attempt to accommodate you, providing the table is not already assigned. If you wish to share a table with another GVR member, each member must complete an entry form including a copy of their AZ tax license and GVR card. The required AZ Tax license can be obtained at AZ Dept. of Revenue in Tucson. Please allow enough time to get this.

EMERGENCY: In accordance with the GV Fire Department, all aisles must be clear at-all-times. Please use only the chairs provided for each table & store any extra merchandise or supplies under the table at times, so, in the case of emergency, quick evacuation can occur without delay.

Commissions: There will be a 10% commission fee on all recorded sale. Orders taken during the show will be included in your two-day totals. Each vendor will receive a commission receipt to reflect the tracking of their sales.

Door Prizes: Each vendor is asked to donate one item for each table/space. Since the prize is a form of advertising, donated items must have a retail value of at least **\$25**. Have your door prize ready and turn it in when you pick up your vendor packets. For vendors with outside spaces, the collection will be Friday between 8:00 AM – 9:00 AM. Please include a business card with your table number on it and a short description of the item.

LIABILITY: Items are entered at the owner's risk. Security through the local Sheriff's Auxiliary Volunteers (SAV) is provided during the day; however, GVR or A&C Association bear no responsibility for loses. Protection will be maintained by locked doors at the end of each day within the main building. The gated courtyard may be closed at 5-6 PM; however, other outdoor areas remain open. Items set up there are at the risk of the vendors. As expected, during set up, take down and daily procession, please be mindful of preventing damage to your neighbors' display.